

Leader Qualification Form

I have observed _____ (prospective leader) plan, organize, and lead all aspects of _____ (specific event) as listed in the Sierra Singles schedule on _____ (date).

For the new leader's information, specific observations included:

	Not Observed	Needs Much Improvement	Needs Some Improvement	Satisfactory	Excellent	Comments
Acceptance of Responsibility						General: _____ _____ _____
Eagerness to Learn and Teach						
Appropriate Skills Knowledge						
Organization and Delegation						
Enthusiasm, Energy, Humor						
Poise, Confidence, Diligence						
Tact and Understanding						
Patience and Flexibility						
Communication and Listening						
Preparation and Planning						
Encouraging and Inspirational						
Recognition of Own Limits						
Recognition of Group Limits						
Equipment Maintenance/Repair						
Promotion of Club and Section						
Other: _____						

Conclusion:

- Leadership requirements have been met to my satisfaction and I recommend the prospective leader be qualified to lead _____ (social, hiking, cabin, camping, backpacking, etc.) events upon approval by the qualification committee.
- I recommend improvement in the following areas:
_____ and that the prospective leader lead another event before becoming qualified.
- I am not able to qualify this prospective leader at this time.

Qualifying leader: _____

Qualifying Leader's Address and email:

Street _____
 City, State, Zip _____
 Email address _____

New Leader's Address and Email

Street _____
 City, State, Zip _____
 Email address _____

Send this form, along with the event sign-in sheet(s), to the Sierra Singles Vice Chair

Contact the vice-chair at vice-chair@sierra-singles.com to find out how to email or mail this form to them.

For new leaders, please also include the following:

- Proof of Current First Aid or Equivalent Medical Training
- Proof of Current Sierra Club Membership
- If you wish to be reimbursed for your First Aid training, your class receipt may be sent to the vice-chair following the first event you lead without a qualifying leader

<u>Review Committee Status:</u>	Confirmed/Denied
Committee Representative: _____	Date: _____